

JEFFCO PUBLIC SCHOOLS
DISTRICT ACCOUNTABILITY COMMITTEE
SEPTEMBER 19, 2023, MEETING MINUTES

Attendees:

Strikethrough indicates committee member NOT in attendance

Emily Adams	Jessica Gregg	Crystal Marine
Greg Aigner	Quentin Griffin	Jennifer Miller
Andrea Aikin	Michelle Grove	Carrie Mumma
David Alex	Corky Guy	Keri Murphy
Denise Alleman	Harry Tosha	Victoria Myles King
Rob Applegate	Evie Hudak	Therese Rednor
Elizabeth Armstrong	Heather Hyland	Diego Rodriguez
Skyler Artes	Richard Kalasky	Shalese Sanchez
Jeanine Baird	Elizabeth Kantner	Cheryl Secorski
Jeff Baucum	Erin Kenworthy	Michelle Squier
Kim Bierbrauer	Michelle Kuenzler	Karen Sweeney
Parker Brown	Valerie Leal	Maegen Tracy
Leslie Dennis	Orin Levy	Kaylie Weese
Carsten Engebretsen	Anita Lewis	Sari Weichbrodt
Caitlin Fitzpatrick	Austin Long	Caroline Zimmerman
Dawn Fritz	Emily Lubkert	
Staff Liaisons		
*Dave Weiss		
*Tara Pena		

Guests:

Michael Zweifel, Strategic Initiatives Partner

Nathan Cabrera, Assistant Director Family and Community Partnerships

Greece Butte, Executive Assistant to Tara Peña, Chief of Family & Community Partnerships

Denise Mund, Jeffco Charters

Agenda:

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- Welcome and Approval of Agenda and Minutes
 - Budget Discussion
 - ROFTS Update
 - FRST Team Kickoff Debrief
 - SAC Kickoff Information
 - Closure discussion
 - Adjournment

Actions:

Action	Approval of Agenda and Minutes Tonight's agenda was approved by unanimous consent. Minutes from the August 22, 2023 meeting were approved by unanimous consent.
Action	Adjournment DAC adjourned by unanimous consent at 8:22 p.m.

Notes:

Information	Welcome and Introductions Therese Rednor, DAC Chair welcomed members to the meeting and introduced guests. A quorum was established.
Action	Approval of Agenda and Minutes The agenda was approved by unanimous consent. Minutes from the August 22, 2023 meeting were approved by unanimous consent.
Information	Budget Discussion: By Orin Levy and Dave Weiss Overview of the budget outcomes of ROFTS. Important consideration: while Jeffco has fewer staff due to ROFTS, that was achieved through attrition, not layoffs. Typical attrition is 250/300 FTE annually. Prior to ROFTS the district was facing a \$30 million deficit. ROFTS resulted in a \$15 million annual savings. Questions: how was the remaining \$30 million deficit made up? Answer: Approximate \$10 million each from three sources, ROFTS, Central Office, not rehiring previous FTEs. Question: What consideration given to using the ROFTS savings for staff raises? Answer: only savings, not new revenue resulted from ROFTS. The \$30 million deficit was driven in part by contracted compensation increases. Q: Has there been consideration of going to a non-SBB process? A: That question was presented and soundly rejected last year. SBB is being redesigned instead. Q: How long will it take to breakeven on the costs to retrofit receiving schools? A: Dave Weiss the retrofit was estimated to cost \$14m but he will follow up on actual retrofit costs, and breakeven timeline. Materials: Budget discussion presentation
Information	ROFTS by Michael Zweifel Update on ROFTS Phase 1 implementation, and an overview of Phase 2. 63% of receiving schools were within the predicted enrollment ranges for Phase 1. 850 moves were completed to accomplish consolidations. Remaining challenges include traffic and start & end times. Phase 2 recommendations include phased closure of Coal Creek Canyon K-8, and closure of Arvada K-8. If there is sufficient interest in opening a charter school at the CCC K-8 building, there is a possibility that CCC K-8 will remain open for a gap year to allow for charter organization. Q: Three Creeks is already overenrolled, is there a plan to accommodate more students from CCC K-8? A: Yes, there are a relatively small number of students that would come from CCC K-8 and they are pretty evenly distributed between grades.

	<p>Q: Is the school district aware that the local recreation center claims a long-term lease on the CCC K-8 school property? A: Dave Weiss to follow up.</p> <p>Q: Has any thought been given to a lease term for the potential charter? A: Dave Weiss, it's too early in the process for that consideration. Q: Were either Arvada K-8 or CCC K-8 on the accountability clock when the recommendation was made for closure? A: No.</p> <p>Q: Do we understand why 37% of schools were over or under enrolled as compared to the prediction? A: That is being researched.</p> <p>Materials: ROFTS Update presentation</p>
Information	<p>FRST Team Introduction by Tara Pena and Nathan Cabrera</p> <p>Nathan Cabrera presented on the Family Response Service Teams in support of student outcomes. The team started on 7/10 and took their first call the first week of school. The team is made up of 2 assistant directors and 4 case managers of various backgrounds. The team can be reached at FRST@jeffco.k12.co.us or 303-982-FRST with an online help ticket option coming soon.</p> <p>Escalation steps include:</p> <ol style="list-style-type: none"> 1. Have you spoken to your school? 2. Connect the initiator with their school via warm handoff 3. If unresolved, elevate to AD for a mediated conversation 4. Still unresolved, initiate compliant process and coordinate with Community Superintendent. 5. Close ticket followed by satisfaction survey <p>The bulk of the calls so far have involved registration and enrollment, transportation issues, and start times.</p> <p>Q: Can we get materials for DAC members to take to SAC meetings? A: Yes. Outreach is ongoing in departments and at schools.</p> <p>Q: How are charters handled? A: In coordination with their board.</p> <p>Q: How does this team differ from family engagement liaison? A: FEAs are part of a federally funded department, and present in 34 Title I schools in the district. The family engagement coordinator liaises with the FRST team in Title I schools.</p> <p>Materials: FRST Team Presentation</p>
Information	<p>SAC Kickoff Debrief: Evie Hudak</p> <p>Following review of SAC Kickoff and data received via the associated survey, feedback was solicited from the group. Suggestions included:</p> <ol style="list-style-type: none"> 1. Request that questions be submitted in advance 2. Have ready answers for anticipated questions like increasing diversity on SACs 3. Update school websites with SAC meeting information.- Tara Pena noted that district wide school website format is in work 4. Have translation or interpretation services available at SAC meetings. – Tara Pena noted that her department has many resources to assist and CC is readily available in many languages via Zoom

	<ol style="list-style-type: none"> 5. Provide more templates, like sample SAC procedures & meeting formats 6. Create a video to be sent to new principals and SAC chairs reviewing SAC manual instead of repeating during kickoff <p>Concerns heard during AA breakouts included: DAC review of Charter renewals, school start times, before and after care, and bussing.</p> <p>Materials: SAC Kickoff Debrief presentation</p>
<p>Information & Action</p>	<p>Closure Discussion & Adjournment. This DAC meeting was adjourned at 8:22PM.</p>